

**TOWN OF OLD ORCHARD BEACH
TOWN COUNCIL BUDGET WORKSHOP
Wednesday May 1, 2013
TOWN HALL COUNCIL CHAMBERS
7:00 P.M.**

Councilors Present:

**Councilor Quinn
Councilor Mailhot
Councilor Furtado
Councilor Dayton
Vice Chair Bolduc
Chair MacDonald
Councilor Coleman and Councilor Dayton came in late**

Transit District Subsidy

Al Shultz

Record Trolley Season last year over 111,000 passengers.

No change in the amount they are asking for. Same as it has been for the last three years. They do go through an audit and keep track of ridership. Al will get that info to the Council. Roxanne Frenette is resigning from their board. Three members from each town are on the board. The Council appoints the members and it is suggested that at least one member be from the Council or hold an administrative office in the town they are representing.

John Bird brought up the offer Hannaford is making for tokens. Councilor Quinn asked about Scarborough and was told they are on board.

Historical Society

Daniel Blaney

Stanley Quinlan

Seasonal Employees	28 hours per week They are adding three hours a week to the current schedule.
Service Contracts	Alarm System
Postage and Shipping	Includes a yearly newsletter, shipping and mailings
Electricity	
Water	
Phone/Cellular/Paging	
Network/Internet	
Heating Fuel	They pay the same as the Town
Building Repair/Maint	A list was provided to the Council with 11 projects listed. They will be using trust fund money to repair the front and sides of the building. That will deplete the trust fund.
Admin/Office Supp/Equip	
Operating Supplies/Equip	

Councilor Coleman said there are is frugal in spending and should be an example to others.

Libby Library

Lee Koenigs, Mary Ann Kotros, Israel Collins, Alejandro Perez

They are offering some new programs and doing some fund raising.

Council Quinn opened by saying he was very disappointed with the presentation of their budget. It was almost impossible to navigate. He sees no line item for an audit. He feels more preparation needs to be done. He said it is reminiscent of the budget he saw which allowed for the embezzlement to go on for over 6 years and nobody saw it. He would like it reformatted to show certain columns and line item transfers noted. He doesn't see and justifications for any of the lines items. He thinks it should be presented in the same format as all other budgets have been done in. Vice Chair Bolduc asked if the Transit Committee had given backup and Mr. Quinn said yes they gave sheets out and that is a one line budget.

Doris Harris said the Library does not have the same system as the rest of the town but feels theirs is simpler to understand. She said anyone who can't understand this must go back to school. The Chair said in information is entered into the Town's system and that the Library has been working with the Finance Department.

Israel noted that the Library was being held to higher standards. He feels that is inappropriate. He understands the scrutiny but they are being transparent and open. He questioned why they were asking for an audit when the Library asked to be included in the audit four years ago but was told it would be too expensive. He asked where the town audit was.

Lee said they don't have a copy of what the Council is looking at. Vice Chair Bolduc said there is no difference in the Library's and the Historical society's budget formats. There was bantering between Councilor Quinn, Coleman and Mr. Collins. The Chair said let's just work through it. Councilor Quinn said that was not possible with what they have. The Chair and Vice Chair said they do have that. Councilor Quinn said the two do not line up. It is wasting a lot of time. Vice Chair Bolduc reiterated her feelings that the budget format was the same as some others. Councilor Coleman said they are looking at a 71% increase over the original budget. He said this budget was 3 ½ times larger than the Harmon Museum budget. He said the backup sheet was unintelligible and he would be embarrassed to be presenting a budget like this. Given the history we need to exercise a lot of scrutiny over this budget. The Chair and Ms. Koenigs cleared up that it is more like a 30.3% increase. The Chair said let's all work through this. Ms Koenigs said over 90% of the increase is for the temporary relocation. Discussions continued. When they got to MSR, Councilor Dayton said they did not qualify. She said she was getting aggravated with them saying they are part of the town. Ms Koenigs said it had to do with being a public library not being part of the town. Councilor Dayton wants to see solid legal advice. The Chair asked the Town Manager to find out if they are illegible. Councilor Dayton wants to see everything. Ms. Koenigs said she has been working closely with Diana on all this. John Bird had a question on the staff and the Chair cleared that up for him. They continued down through Conf/Training and Councilor Dayton said she was still upset. She said the Library was not part of the Town. She said they wanted to be separate but now they want to be considered a government employee and want the tax papers to pay for their retirement. Councilor Coleman said they wanted all of the money but not the oversight. Mr. Collins said they just received a quarterly report: that was not an oversight. He said he considered Councilor Dayton's comments a slap in the face. He said he considers it a mandatory necessity that they provide retirement for the employees. He said they have an employee who is 73 and has dedicated more than 30 years of service and she has not retirement. He brought up that when an insurance claim was paid regarding one of the Library employees, they Town had the money turned over to them. Councilor Dayton said to participate they need to be a member. The Chair said that as noted the Town Manager is going to check into this. Councilor Coleman said the Library should have their own 401K. He said people are living longer and longer and the Town can't sustain the costs. The Chair asked for a five minute break. Councilor Dayton left

the meeting. Ms Koenigs clarified that the MSR was modeled after the Town; they did not piggyback on the Town.

When they got to Dues/Member/License, Councilor Quinn said that not having a listing of each area is why he thinks this budget is not acceptable to work with. Neil Weinstein pointed out that other Departments had presented in the same manner and no one brought up an issue. The Chair said some departments had broken it out. She said they can provide that in the future. Conversation continued and items were clarified. It was noted that some areas such as electricity were for both the current and the temporary relocation building. They discussed what items might be related to the bond issue. The Library is looking at fundraising ideas for help with the new building. Like bricks or naming a wing after someone. Mr. Collins mentioned that in the last ten years that have fundraised over 300,000.

Library Line Items

Department Head Salary

Full-Time Wages

Part-Time Wages

FICA & Medicare ER Share

Health Ins-ER

Dental Ins-ER

IPP Ins-ER

Life Ins-ER

MSR

Workers Comp

Conf/Training

Travel/Food/Lodging

Dues/Member/License

Professional Engineer

General Legal Svc

Service Contracts

Advertising Exp

Postage/Shipping Exp

Annual Approps/Subsidy

Workers Comp Ins

Gen/Veh/Flood Ins

Electricity Exp

Water Exp

Phone/Cellular/Paging

Networking/Internet

Heating Fuel Exp

Operating Equip Repair

Admin/Office Repair

Computer Supp/Svc

Admin/Office Supp/Equip

Printing/Copying Exp

Grounds Maint/Improv

Books/Subscription

Program Expense

Temporary Relocation

General Assistance

The Mission of the General Assistance Department is to provide quality, timely and temporary services, enabling Old Orchard Beach families, the disabled and elderly to achieve self-sufficiency in a dignified, respectful and timely manner.

General Assistance is a State mandated program administered in accordance with the standard of eligibility as provided in 22 MRSA, Chapter 1161. The Town receives 50% reimbursement from the State for the assistance provided. In addition, reimbursement is also received in the form of settlements and personal reimbursement.

20191 50101 – Department Head Salary

The account funds the salary of the GA Director who is part time.

Insurance and Employer Benefits are now found under the Insurance section of the budget org 20119:

50124 - In Lieu of Health Ins. Exp
50201 – FICA & Medicare – Employer Share
50202 – MSR – Employer Share
50203 - ICMA 457 – Employer Share

50210 – Health Insurance – Employer Share
50211 – Dental Insurance – Employer Share
50212 – IPP Insurance – Employer Share
50213 – Life Ins – Employer Share
50370 – Workers Compensation

20191 50251 – Conference and Training

This account funds training opportunities to provide the information and skills necessary to administer the General Assistance Program for residents of Old Orchard Beach

20191 50252 – Travel/Food/Lodging

This account funds the reimbursement of mileage for use of personal vehicles to travel to various meetings and trainings.

20191 50310 – Service Contracts

This account funds the IT services & training necessary to maintain the General Assistance database program “Welpac”

20191 50345 – General Assistance

This account funds a state mandated program that provides emergency and short term assistance for eligible residents for utilities, rent, food, etc. Currently the town is reimbursed at a rate of 50% for expenditures by the State of Maine

20191 50500 – Admin/Office Supplies

20191 50402 – Cellular Phone

This account funds a portion of the cellular expense necessary to allow for 24 hour a day 365 days p/year direct contact w/the General Assistance Administrator. State Law requires that in an emergency a prospective client can speak w/ General Assistance.

Conversation continued about the laws etc. Mr. Peabody has extensive experience in this area.

Tax Abatements

Mr. Peabody suggest this be taken out of the overlay. He will check with the Assessor and the GA. Mr. Peabody mentioned several programs he had that they might consider like paying monthly. More detail and conversations need to happen. Councilor Furtado asked if Mr. Peabody that more people would be seeking abatements.

Debt Services

Principle Payments down 24%
Interest Payments up 39%
This will need more discussion once Diana gets back

Respectfully Submitted,

Sheila M. Flathers
Interim Town Council Secretary

I, Sheila M. Flathers, Interim Secretary to the Town Council of Old Orchard Beach, Maine, do hereby certify that the foregoing document consisting of five (5) pages is a copy of the original Minutes of the Town Council Budget Workshop of May 1, 2013.